



# Monthly Inventory Report

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Please complete the following inventory report and submit on the 1st of every month. The form will be available to download at the end of each month. Please refer to the Ordering and Inventory calendar for these dates. Completing and returning the inventory form is mandatory and is included in each site's performance matrix.

To help track the effectiveness of the outreach materials, please include a summary of distribution efforts (including where, what, why, how and to whom and quantity of distribution) in the "Distribution Summary" field.

Thank you for your cooperation and diligence in maintaining accurate inventory records of your site's Welcome Baby program materials.

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## Welcome Baby Site

Submitted By:

E-mail Address:

Inventory for the Month of:

July 2017

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## Program Materials

## Current Quantity

This Emotional Life DVD

New Parent Kit (F5LA) English

New Parent Kit (F5LA) Spanish

Boppy Pillow

Healthcare Safety Kit

Cabinet Latches (pack)

- Cabinet Latches (cases)
- Cabinet Latches (client bags)

## Program Materials

## Current Quantity

Plug Protectors (pack)

- Plug Protectors (cases)
- Plug Protectors (client bags)

Fisher Price Rainforest Monkey Teether *(3 month toy)*

Boppy Ladybug Teether & Frog Squeaker *(3 month toy)*

*Boppy Bonnie Bee Rattle Ring (3 month toy)*

Fisher Price Baby's First Blocks *(9 month toy)*

*Boppy Turtle Stacker (9 Month Toy)*

Welcome Baby Book English\*

Welcome Baby Book Spanish\*

Welcome Baby Book Khmer (SMMC ONLY)

\*If you are using an edited version of the Welcome Baby book, please list here.

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## Outreach Materials

## Current Quantity

Client Brochure

*Distribution Summary:*

Non Best Start Client Brochure

*Distribution Summary:*

Provider Brochure

*Distribution Summary:*

## Outreach Materials

## Current Quantity

Outreach Flyer

General WB Flyer

*(Blue Flyer w/ all WB hospital contact info)*

Regional Flyer

*Distribution Summary:*

Welcome Baby Poster

English

Spanish

*Distribution Summary:*

Welcome Baby Stickers

Pink Transparent (round)

Pink (round)

Purple Transparent (round)

Purple (round)

White (rectangle)

Transparent (rectangle)

*Distribution Summary:*

Welcome Baby Postcard - English

Welcome Baby Postcard - Spanish

Welcome Baby Postcard - Blank

*Distribution Summary:*

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## Outreach Staff Materials

## Current Quantity

Parent Coach Totes

Messenger Bags

List staff provided to:

Welcome Baby Badge Reels

List Staff provided to:

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## Miscellaneous Items

## Current Quantity

Talk, Read, Sing Kit - English

Talk, Read, Sing Kit - Spanish

Record the number of New Parent Kits in languages other than English and Spanish below:

New Parent Kit - Korean

New Parent Kit - Mandarin

New Parent Kit - Cantonese

New Parent Kit - Vietnamese

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Please list the outreach events, providers offices, etc. where materials were distributed this month and the outcomes of your efforts.

Please list any additional 3-4 month or 9 month toys below.

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Notes and Feedback  
*(Optional)*

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# THANK YOU!

Please email this form to Jessica at LA Best Babies Network.

[jhernandez@labestbabies.org](mailto:jhernandez@labestbabies.org)